

CAPA commitments	Proposed initiatives and activities
<p>Partnership Development <i>"To establish and maintain a Partnership Steering Group and Thematic Groups as necessary"</i></p>	<p>The Steering group is made up of <i>"four elected officers and team leaders from each of the Project Teams. The purpose of the Steering Group will be to co-ordinate direction of the Partnership and provide mutual support"</i>. Steering Group members join throughout the year.</p> <p>M&VCAP's Steering Group will be supported by an Administrator. A Project Officer will play a proactive role in co-coordinating and organising open events and consultations. M&VCAP is affiliated to WfCAP and members attend WfCAP meetings and events.</p> <p>M&VCAP have theme groups - Transport, Community Safety, Broadband in the coming year we will use open events to define themes for future groups.</p> <p>To further develop M&VCAP over the next 12 months, we will increase M&VCAP's profile by attending a range of community events, producing a recognisable logo, leaflets and development of the website to enable greater consultation.</p> <p>Steering Group members will be provided with training thus increasing the individual and collective skills and knowledge of the group. This will also contribute to the group's effectiveness within the wider community.</p> <p>M&VCAP will support local groups, projects and initiatives by seeking funding and encouraging and facilitating greater partnership working within the community.</p> <p>M&VCAP will seek to work in partnership with the Area Board and carry out further consultation when required.</p>

Accountability

"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."

M&VCAP has open membership *"to anyone living or working in the Malmesbury and villages area"*.

We will use open events, attendance at community events, our website and a range of other publicity methods to demonstrate our own workplan and work and to further consult on issues highlighted within the Community Plan.

We will draw up an extensive database of organisations, community groups and projects within our area and will work to support them.

M&VCAP will draw up a detailed plan that will identify SMART targets and review its workplan and actions on a quarterly basis, to ascertain areas of success and weakness and to take proactive measures to address these.

All events, meetings and projects undertaken or supported by M&VCAP will be evaluated and where necessary an impact assessment will be undertaken. This will evidence community support and highlight areas of action. This will be particularly important in cases where there has been an application for external funding.

M&VCAP see evaluation as being key to future successes and in the delivery of the Community Plan.

<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers"</i></p>	<p>M&VCAP uses a range of methods for communicating with the wider community e.g. website, posters, member personal contact, database, personal invitation and press releases. We also have a Communication and Publicity sub-group.</p> <p>During 2010/11 we will look to improve these methods and will appoint a Projects Officer who will take a proactive approach by bringing projects to M&VCAP's attention, seek future partners within the wider community, maintain the website and organise all open events.</p> <p>We will use our range of communication methods to encourage wider participation in our activities and will demonstrate the personal and collective value and benefits of volunteering.</p> <p>M&VCAP will be more visible at community events and set up good liaison with the Town and Parish Councils.</p> <p>We will use the M&VCAP website to promote all M&VCAP and local events. The website will also have the ability to gain public views through consultation or survey. We will look to set up a face book page so that M&VCAP can engage and consult with younger people.</p> <p>We will develop an easily readable leaflet, which will explain what M&VCAP's purpose and role is within the wider community area to encourage volunteering and partnership working.</p> <p>M&VCAP will hold open events to communicate and engage with the wider community on a range of issues that affect them. We will also use these events to target hard to reach groups and consider their needs.</p> <p>There are approximately 103 organisations and local groups affiliated to M&VCAP and we have contact</p>

	<p>details for all on our database. During the coming year M&VCAP hope to increase o this number.</p>
<p>Consultation <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities"</i></p>	<p>During 2010/11 M&VCAP will have the benefit of having appointed a Project Officer, who will use personal contact to develop more cohesive relationships within the community. This will broaden our database and mean that M&VCAP can obtain through consultation and engagement a broader range of views within the community.</p> <p>M&VCAP already use open events as a means to consult. During 2008/09 M&VCAP successfully surveyed those living and working within the Malmesbury and villages area and have produced a Community Plan, which was launched in December 2009.</p> <p>Moving forward we will use our open events and website to survey and consult with the community on a range of topics.</p> <p>We will use larger community events to undertake further consultation of the issues arising from the Community Plan.</p> <p>Smaller events will target the needs of hard to reach groups within the community.</p> <p>M&VCAP will also use other events such as The Big Lunch (July 18th), Age No Barrier and Disability No Barrier, to bring the community together and obtain their views.</p> <p>It is important for M&VCAP to establish strong links to the Parish Councils and we will ascertain the areas or projects that we can work together on. The M&VCAP website will have direct links to all Parish and School websites. We will look to develop a face book page for young people so that we can gather their views about the issues that matter to them.</p>

<p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop and action plan and identify projects to address these issues. This will be done in consultation with the wider community, in order that it properly represents their concerns and aspirations"</i></p>	<p>During 2008/09 M&VCAP consulted widely and obtained views of individuals, groups, organisations and the Town and Parish Councils, within the Malmesbury and villages area. These were collated and a Community Plan was produced and was launched in December 2009. The Community Plan takes account of the major issues affecting the area and it represents the concerns and aspirations of the community including those of young residents.</p> <p>The Project Officer will promote the Community Plan within the wider community and encourage groups to work together.</p> <p>M&VCAP will use open events, the website and Parish Council liaison to review issues raised within the Community Plan and those further issues that might arise.</p>

<p>Local action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p>Throughout 2010/11 M&VCAP will continue to focus on Transport issues as these scored highly as a concern within the Community Plan.</p> <p>We will be updating a transport information leaflet so that the community is aware of transport options within the area and to highlight the transport hub and its value.</p> <p>M&VCAP will pilot transport routes to demonstrate need. To this end M&VCAP has set ring fenced money for this within its transport fund.</p> <p>We will be promoting the use of the Community Bus and will encourage local groups to use this community facility to benefit those residents in need and as a means to prevent social exclusion.</p> <p>M&CAP hosts Community Safety on a quarterly basis in partnership with a range of community agencies.</p> <p>The provision of and improvement of broadband will continue to be a focus of M&VCAP, this will benefit individuals and prevent social exclusion.</p> <p>M&VCAP will seek to support local organisations, groups and projects within the community area by helping with areas such as funding applications. This will help develop and increase community volunteering.</p> <p>We will look to undertake fundraising and apply for external funding for key pieces of work. M&VCAP will work with the Charities Information Bureau, WfCAP and other agencies to develop this.</p>

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